



Enter a One-Time Online Gift

Members, and guests can enter online gifts.

[To enter a one-time gift](#)

1. Click the link under **One Time Offering**.
2. Enter how much you want to give. For example, **\$50.00**.
3. Select the fund to give to. 2015 Ministry Fund is the Church Operating Budget and Yes Building is the Church Building Fund.
 - You can apply the entirety of the gift to one fund or divide the gift up funds.
 - You can enter an **Optional Description** for each fund you give to.
4. You can add additional gifts by clicking on **+ add more**.
5. Enter your email address.
6. Click **Continue**.
7. You can now login to your account or Continue as Guest to complete the one time gift entry.
8. If you login as Guest, it will then take you to the payment screen.
9. Select your payment method.
10. Click **Give**.
11. The **Receipt** page displays.
12. If you login to your account, you will have options to complete this gift. You can make the gift recurring and save your payment method for future gifts.
13. If you have already set up your account, then the information is stored and you have the option to just click **Give** on the next screen.